



MUNGER & MIDDLETON
ATTORNEYS AT LAW

PRIVACY POLICY

This law firm, as a provider of real estate services and as an agent of title insurance companies, is often provided with information from various sources to enable us to perform those services. This information may come from you, your lender, a credit information service, the public records, and various other sources. Some of this information may be personal or concern your financial situation. We would like to inform you as to how we handle the information we obtain in the process of closing your particular transaction.

First, any information we receive from a public record is not entitled to any privacy as it is already a matter of public record.

Second, any information we receive from you will be requested only for purposes of processing your transaction. We will not release your information to any party except as may be necessary to provide the product or service you have requested of us (such as to your lender, real estate agent or the title insurance company), or as otherwise permitted by law. We are required to retain your information in our files for a number of years, in most instances, even if you are no longer a client of this firm.

We will make every effort to make certain that your information is not available to anyone other than our firm, or a party to the transaction that is entitled to access to the information. Our employees are trained to ensure that the information in your file remains private except as authorized above. Should you have any questions or concerns about our Privacy Policy, please feel free to call us at 256-533-5252.